

MANITOBA SAILING ASSOCIATION (MSA)

MEMBERSHIP POLICY

1. Preamble

The Manitoba Sailing Association receives Provincial Funding through Sport Manitoba and Manitoba Lotteries and must comply with the funding agreement. One of the major determinants for the level of funding received from Sport Manitoba is the membership base.

2. MSA Membership Definition

A Club or Association qualifies to be a member of MSA if the Club has an interest in boating and charges fees for membership (Bylaws 7.0). This membership policy defines the basis on which member Clubs are to calculate their annual dues to the Manitoba Sailing Association (MSA) and the Canadian Yachting Association (CYA).

An individual member that belongs to more than one MSA member club or the individual is enrolled in an activity for which membership fee is collected, the MSA/CYA fee shall only be assessed once.

3. Membership Categories

A. INDIVIDUAL MEMBERS - FEE \$20

Club Members

- a. Who own a sailboat and store their boat at an MSA member club
- b. Who are active racers at their club or who race in any MSA/CYA sanctioned events
- c. Who serve on the board of directors of MSA

Non Club Members

- a. Who are active racers and who race in any MSA/CYA sanctioned events

B. LEARN TO SAIL/LEARN TO CRUISE MEMBERS – FEE \$10

- a. Who participate in learn to sail lessons
- b. Who participate in learn to cruise lessons

C. ASSOCIATE MEMBERS – NO FEE

Club and Non-Club Members

- a. Who sail only once or twice in a season race
- b. Who receive a service at the club and not necessarily sail
- b. Who receive a PCOC (Pleasure Craft Operator Card)
- c. Who are active and certified instructors
- d. Who are officials at an event
- e. Who are social members of associated clubs
- f. Who are volunteers at clubs or sailing activities

Important: Clubs will collect names of these associate members and will submit the list at the end of the season to the MSA. These names are essential for MSA membership numbers.

4. Accountability

- a. The Club's Commodores or his/her designated membership coordinator will be responsible and accountable for submitting individual membership dues and the list of associate members to MSA.
- b. Member Clubs must be in good standing by June 1 of the current year in order to be entitled to work bingos and receive funding (Club Bingo Policy) and to be entitled to have club events sanctioned by the MSA (Sanctioning Policy).
- c. The list of individual membership (including names, addresses, if possible email addresses) and the payment must be submitted to the MSA office by latest June 1. If names and addresses cannot be submitted by June 1, the last year's membership numbers of the club will apply and adjustments can be made by latest August 31. MSA will submit the final membership payment to CYA by August 31.
- d. The list of associate members (including just their NAMES only) must be submitted to the MSA office by August 31.

5. Payment

Paragraph 4 requires the Club to initiate payment based on their current membership list; however, in order to formalize and initiate this process, MSA will invoice each Club by May 1 of each year based on MSA's most current information of the Club's membership. Payment is due by June 1. Upon payment, the Club should ensure that MSA has its latest membership information, which may cause the invoice amount to be amended accordingly.

Any Club in payment arrears for more than one month shall be assessed a penalty of 2.5% for each month of non-payment. Accounts in arrears more than 60 days shall be escalated to the MSA Treasurer for action, and those in arrears for 6 months shall be further escalated to the Board.

A Club that is in arrears by July 1 shall lose its consideration of good standing, and benefits will be suspended.

6. Responsibility

The administration and review of this policy is the responsibility of the VP Operations.

7. Review and Approval

This policy was first approved by the Board of Directors of the Manitoba Sailing Association on May 7, 2007 and was re-approved on June 2, 2008. The policy will be reviewed on April 2009.