

M I N U T E S

Manitoba Sailing Association
Board of Directors Meeting
Monday, September 10, 2007
6:30 p.m., 4th Floor, Sport Manitoba

Present: Marilyn Ferguson, Jim Robinson, Brigitte Smutny, Kevin Stewart, Ivan McMorris, Maureen Matthews, Earl Phillips, Penny McMorris

Regrets: Barb Parke, Chris Bradley, Dylan McMorris, Cliff Durston, Chris Aldridge

Kevin Stewart called the meeting to order at 6:35 p.m. Introductions were made around the table.

1. **Minutes** of June 4, 2007 meeting were approved as presented.
Motion by Ivan McMorris, 2nd by Earl Phillips, Carried.

2. Correspondence

- a) Fundraising letter received from Ashleigh Sprange. She's attending and presenting a paper on Low Back Pain from Hiking at a meeting in Australia and is requesting funding.
 - Brigitte reported that Sport Manitoba will be sending her \$500 in "Special Initiative Funding" on behalf of all sports under the SM umbrella.
 - Brigitte to send written reply to Ashleigh on behalf of MSA.
- b) Long Term Athlete Development Model – CYA document was circulated.
 - A method of developing elite athletes as well as ways to involve more people in sport, improve participation rates, etc. Developed by Canadian sport scientists and adopted in several countries.
 - Sport Canada wants to develop this model for all sports.
 - The document talks about boat progression
 - The document should evolve for the MSA.
- c) Brigitte circulated MSA phone/address listing for updates or corrections.

3. Business Arising From Minutes

Coach boat offered from ZZYC: Brigitte reported that it wasn't in good shape and not worthwhile to purchase.

Social for Fort Whyte Sailing Centre: Brigitte reported that the planned social to benefit the Fort Whyte Sailing Centre and the LTS programs will not take place in the fall. It's been moved to the next Spring.

Capital Equipment Replacement Committee:

- a) Fort Whyte:
 - Ivan met with Brigitte and Jordan Crowley at Fort Whyte Alive last week to inspect the existing LTS boats and equipment;
 - Most of the equipment is in good shape – three new good quality 420's; need 4th 420 – Thomson's (RLWYC) may have a good used one;
 - Most of the lessons are Adult lessons – in 420's;
 - The JY's are in bad shape;

- A new coach boat is needed - Jordan has been using her own tin boat for the past 2 years and will use it again next year; MSA pays the insurance;
 - FWC could use two new tin coach boats and more adult-sized life jackets;
 - With trapezes and spins on the 420's we could offer Bronze 4 classes for adults;
 - A financial plan for expenses needs to be determined
- b) Mobile Opti Program:
- MOP needs to replace one Opti/Pram;
 - A capital plan needs to be developed for MOP;
 - Often asked about adult lessons at MOP sites – no boats available, transportation an issue;
 - Ivan will look at White Sail adult programming possibilities;
 - Jim mentioned that Gimli YC has several Opti's not being used and no LTS program in Gimli; currently no volunteer organizing a LTS program in Gimli.
- c) Capital Equipment Replacement Committee:
- Ivan, Earl, Marilyn and Brigitte need to meet and discuss requirements, financial plan, etc. Ivan to e-mail Committee members to set up a meeting.
- d) Board Member Nomination Committee:
- Marilyn will take over this responsibility from Peter Loewen.
 - AGM is the start of all new and existing terms of office.

4. President's Report: Kevin Stewart

Kevin Stewart reported on the new CYA Governance structure; go to www.sailing.ca to view all documents. Kevin will send hard copy out via e-mail.

- Key points are reducing current board from 23 to 8 members; resulting in less Provincial representation; no more than 2 representatives per Province; smaller, leaner board should be more effective/agile; changes to Executive Directors' Committee; new mandate for Provincial Representative Committee to be based on U.S. Sailing Model utilizing a Regional Council; change in nominating structure; discussion regarding equalization in terms of regional representation; CYA will run more like the MSA already runs; more power will go to the individual Committees.
- Kevin was on Governance Committee – contact him for any clarification; to make submissions or with any questions.

5. Treasurer's Report: Earl Phillips

- See copy of Annual Financial Statements, attached to these Minutes.
 - Clean Audit designation was received from Haworth & Company, CGA's.
- Ivan motioned to approve Financial Statements, 2nd by Earl Phillips, carried.*
- Financial Statements to be presented at AGM.
 - Maureen asked if any direction or recommendations were received from Haworth & Company. Earl responded that the budget is set in April and our budget goes through peaks and valleys with September being a low point. Care must be taken when showing surplus for non-profits – should be dedicated to capital expenditure projects. MSA uses “Simply Accounting” program.

6. Executive Reports

a) Operations Report – Marilyn Ferguson

- Marilyn is in charge of Awards Committee. Met prior to tonight's meeting and proposed recipients for each award. It was felt that Al Kristofferson has not been involved with the MSA recently and was therefore not favored to be a nominee.

- Maureen proposed Cliff Logenberg & Dave McBride as Volunteer of the Year for their tremendous involvement and organization in Sail West at FYC. Maureen will e-mail Marilyn the information for their nomination.
 - Penny contacted Fort Whyte in regard to availability for Friday, November 2 or Friday, November 9 to hold Awards Dinner. Still waiting to hear back from them.
- b) Racing Report
- Maureen reported on the success of Sail West at Falcon Yacht Club. Co-chairs Dave McBride, Cliff Logenberg did a fabulous job; 130 people and 80+ boats from 4 Western Provinces attended; good wind and plenty of enthusiastic volunteers; Race Committee did a great job; received a grant for mentoring Judges and Course Setting; Youths in Hamilton also used mentoring system.
 - Race Management Seminars depend on Chris Aldridge's schedule/timetable.
 - Brigitte to check with Chris about a possible seminar in March – advertise in upcoming Porthole; possibly offer Levels 1 & 2
 - Earl asked if there were any Judging course coming up – Brigitte reported there was little interest; courses were mostly practical type of training.
- c) Training Report
- Brigitte reported that Jordan Crowley did a great job at FWC. WASAC was a challenge again and we may not offer the program next year. Attendees have little or no respect for equipment or coaches and are being paid to be there.
 - Discussion involved talking to a Sports Consultant regarding loss of the grant if we don't offer program; talk to Fort Whyte regarding their Aboriginal Youth Program; make the WASAC program more spread out and have the Aboriginal youth in with other participants; we do offer Opti programs up north also.
- d) Recreation Report – No Report
- e) Team Report
- Brigitte reported that the team had a great season, medals at the WCSG and great results at Youths and CORK. Discipline issues were dealt with. Funding will improve with good sailing results.
- f) Parent's Report
- Penny reported that the Parents' Code of Conduct will be reviewed and more consequences added for possible abusive and threatening situations from parents. Code of Conduct will be more in line with Sailors'/Team Code of Conduct.
- g) Athlete's Report
- Dylan McMorris and Chris Bradley sent an e-mail report with ideas for Team fundraising; possible Halloween get-together and Team ski trip(s); team rash guards.

7. Executive Director's Report – Brigitte Smutny:

Office Staffing:

- Tanya resigned in mid-June; Jordan Crowley worked for a couple weeks until replaced by Kayla Klassen (Summer Student) with a Green Team Grant, worked out very well. Jordan returned after the summer and will work half time – 4 hours/day.

CYA Membership ED Meeting:

- CYA wants MSA to pay more; our member numbers are lower; RLWYC, ZZYC, VBYC are all down; Pelican, GYC, LOWISA and Cadets are up. Cadets don't pay MSA for LTS membership. Associate members aren't always reported. We add Pleasure Card members but that will be gone in 2009.

CYA/MSA Membership:

- Jim will ask for a Motion at the GYC meeting; Race coordinator should make sure everyone is a member – especially crews; will ask Treasurer to do a head count every year.
- Brigitte reports that sailing numbers are down but competitive sailing is up. LTS programs are down in all provinces. Discussion regarding combining/teaming up with like sports – windsurfing; canoes, kayaks.
- VBYC and ZZYC need to update their member numbers.

Porthole:

- Some ads are confirmed; we can always use more; need more articles and photos;
- Should ask Ashleigh Sprange for an article on her presentation/paper; Jim could do an article on Yacht Club Flag etiquette; Marilyn could do one on anchor lines.
- Deadline: September 21, 2007.

8. Club Commodore's Reports

a) Jim Robinson – GYC:

- Excellent membership numbers at GYC; many new faces; sprucing up yard; Harbour Authority and Town of Gimli fighting over who actually owns land and lease of GYC; MSA had Dingy Launch Facility agreement at one time; Kevin has said document; Harbour Master wants Laser racks out by end of season; HM asked Brigitte to move trailer off lot last Sunday; racks can be put in compound. The MSA President and the GYC Commodore asked Brigitte not to respond to this request yet.

b) Ivan McMorris – VBYC:

- Member numbers are up mainly due to more windsurfers; will need racks for windsurfer storage;

c) Marilyn Ferguson – ZZYC:

- Lots of sailors also purchasing windsurfers at ZZYC.

9. New Business:

- **AGM** date set for November 5, 2007 immediately prior to the Board Meeting, at Sport Manitoba; Brigitte will send general call out to membership notifying them of the AGM.

10. Next Board Meeting:

- Monday, October 1, 2007 at 6:30 p.m. at Sport Manitoba.

11. Adjourned: 8:24 p.m.