

**MANITOBA SAILING ASSOCIATION  
BOARD OF DIRECTORS MEETING  
Monday, November 5, 2007, 6:30 p.m.  
4<sup>th</sup> Floor, Sport Manitoba Building**

Present: Brigitte Smutny, Kevin Stewart, Ivan McMorris, Arthur Fast, Earl Phillips, Jon Leech, Barb Parke, Marilyn Ferguson, Penny McMorris, Jim Robinson, Cliff Durston, Paul Krestanowich

Regrets: Chris Aldridge, Chris Bradley, Dylan McMorris,

1. Approval of Minutes of meeting October 1, 2007.
  - *Motion to Approve October 1, 2007 Minutes by Arthur Fast; seconded by Earl Phillips; carried.*
2. Correspondence
  - Sport Sponsorship Memo, October 24, 2007 from Jeff Hnatiuk, President and CEO of Sport Manitoba regarding a dispute between Manitoba Games Council and Awards Canada (J.B.'s Trophy & Award Mfg. Inc.). Recommend use of properly drafted, written contract for sponsorships currently held and those we may solicit in the future. See Memo attached.
  - Brigitte to check with Sport Manitoba for template for written contract for sponsors to implement.
3. Business Arising from Minutes
  - Capital Replacement Committee Report and Motions: See No. 6, Executive Reports (c) Training Report.
4. President's Report
  - Kevin Stewart reported on his recent attendance at the CYA meetings and the new governance model and structure of the CYA Board that will be implemented. See copy of e-mail attached, in this regard. Highlights are the Board is now an 8 person elected Board, not 22; Board will govern and staff will manage; there are 21 or 22 sub-committees; Provincial Council includes 10 provinces who meet with the Board; Provincial E.D.'s also meet as a group; change to the Nominating Committee structure.
  - Kevin also mentioned CYA discussions regarding implementing the Long Term Athlete Development Model which refers to a model to further logical progression of an athlete. Talked about LTS programs/regattas and championships and the progression involved. Kevin brought up that he and Brigitte could have an open session night and present and explain this model to sailors and their parents. The LTAD is a sport science developed by Canada and is in practice in six countries already. The MSA is off to a good start with this program.
  - Kevin mentioned the new CYA membership card which Brigitte will discuss in her report.

- Kevin is still on the CYA Board as a director-at large; 3 year term; can only stay for 2 terms. There is one woman on the Board – Kim Case. Gerry Giffin is the President (N.S.); there are 2 Board members from Ontario; 1 each from Alberta, Nova Scotia, B.C., and Manitoba. Peter Loewen is off the CYA, MSA and Pan Am Boards.

5. Treasurer's Report

- Earl Phillips referred board members to the report contained in the package, see attached. Due to the time of year, we show a small deficit which will correct itself by year-end. We do not expect to run a deficit and Brigitte feels we will have a small surplus. These statements are basically cash statements and do not show amortization. We have no bank indebtedness at this time. Bingos and grant funding are both up and not budgeted for.

6. Executive Reports

a) Operations Report: Marilyn Ferguson

- Marilyn discussed the new Billeting Code of Conduct, see attached.  
- Discussion involved billets should have a copy; should be a carbon contract so both billet and sailor have a copy; kids to sign separate form each time they are billeted; Arthur suggested we make it a subset of the Team Code of Conduct; a curfew should be same as Team Code of Conduct and include line in #1 for curfew; include line for Billets' name and date of event/regatta. Try for one year. Marilyn and Team Committee to rework and bring forward for approval at next meeting.

b) Racing Report: Chris Aldridge (absent)

- See attached for Winter Courses offered in Race Management.

c) Training Report: Ivan McMorris

- ***Motion to accept and approve Capital Replacement Committee Report by Kevin Stewart; seconded by Marilyn Ferguson, carried. (see attached)***  
- ***Motion to amend budget for Capital Replacement by \$2000 in 2008 by Earl Phillips; seconded by Barb Parke; carried.***  
- Brigitte to figure out the best way to spend monies in the new "Replacement Reserve Account"; set up new budget line. Brigitte and Earl to sort out the new line in the Financial Statements. Kevin suggested moving surplus funds to this account.  
- The intent is to build up cash reserve. A motion is required from the Board to spend over \$1000; guidelines will be set up.  
- Ivan feels that #3 in the Capital Replacement Report and #5 are important for 2008. Adults at West Hawk have Albacores they use; to approve #4 would be a lot of work. Brigitte thinks it is worth it – lots of demand from yacht clubs. Some discussion about taking a week with 6 Optis and 2 – 420's to try out White Sail at West Hawk. This would require approval.

d) Recreation Report: Jon Leech

- Slate of upcoming courses are on the web-site, in the Porthole; see attached.

- No GPS course this year as it proved to not be worthwhile. Paul mentioned free advertising areas in the Free Press – Brigitte to check it out. Kevin finds word of mouth to be very effective advertising.
  - e) Team Report: Barbara Parke
    - The amended Team Code of Conduct was discussed and reviewed. Of special note was #6 and #7 regarding one appeal policy, which the MSA has already. Much discussion ensued and some changes were implemented. Team Committee will meet to discuss further changes to this policy and bring forward for approval at a later date.
  - f) Parent's Report: Penny McMorris
    - The amended Parent Code of Conduct was discussed and reviewed. Team Committee will meet to discuss further changes to this policy and bring forward for approval at a later date. All policies up for review should be consistent in their wording and utilize policies already in place.
  - g) Athlete's Report: Chris Bradley (absent)
    - Chris is attempting to set up a winter dry-land training workout for the team.
7. Executive Director's Report: Brigitte Smutny
- The Porthole is out and copies were available for everyone; Brigitte asked us to take extras and distribute them around our workplace, doctors office, etc. The Spring edition of the Porthole will go to all Yacht Clubs.
  - Sport Hall of Fame possible inductees include Kellie Hand, Murray McCaig, Sandy Riley and Jim Richardson. Brigitte needs people to induct – deadline is April 1. Ivan - McCaig; Arthur – Konantz? Sandy Riley donated \$2000 to MSA.
  - At the CYA meeting they brought forward the new membership card which is in the form of a reward program/cash rewards card. It is called “TruCash” and is in combination with the CYA. It was just introduced and the CYA is trying to add value to their membership. May up the membership fee to \$11.00. Currently privacy of the data base is an issue. Brigitte feels it is great for LTS programs as they receive nothing from CYA now.
  - Insurance Policies for clubs are out for review now.
  - Brigitte asked for input regarding a monthly newsletter from the MSA. Is the Board interested? People seem to like them, they could go out via e-mail with a “please unsubscribe” line on the bottom for those who don't wish to receive them. People were in favour.
  - The Santa Claus parade float sponsored by Sport Manitoba has asked for an Opti on board.
8. Club Reports
- Most AGM's are coming up.
  - Arthur reported that Ted Parkhill is the new commodore at RLWYC.

9. New Business

- Approval of the amended codes of conduct has been tabled until a later date.
- Barb asked about the safety and legality of intermediate level drivers towing boats up to York Factory with the LTS program; should ensure that all drivers licences are suitable.
- Kevin mentioned the fight going on in Gimli regarding the land ownership of the Yacht Club and grounds. Back in the 1980's the MSA had a Dingy Launch Facility agreement and the MSA put \$17,500 into building same, Gimli put in other \$17,500. Gimli Harbour and the Town of Gimli are fighting over control of the facility. We currently cannot store our boats there and as a result may not be able to use Gimli for training next year. We will monitor the situation.
- Jim state that currently no one knows who owns the land and how much of the actual original land remains; Town of Gimli has contracted surveyors to draw new maps. The Gimli Yacht Club sits on reclaimed land; Jim feels the Town will likey take over but no one knows for sure.

10. Next Meeting

- Brigitte to send out e-mail with date and time of next Board meeting. It was agreed that 5:30 would be better than 6:30 p.m.

11. Adjournment

- Meeting adjourned at 8:30 p.m.