

# MANITOBA SAILING ASSOCIATION

## BOARD OF DIRECTORS MEETING

Monday, February 4, 2008

5:30 p.m., Sport Manitoba

Present: Brigitte Smutny, Ivan McMorris, Kevin Stewart, Marilyn Ferguson, Barbara Parke, Earl Phillips, Jon Leech, Penny McMorris, Arthur Fast

Regrets: Chris Aldridge, Dylan McMorris, Cliff Durston, Chris Bradley, Jim Robinson

1. Approval of January 7, 2008 Minutes:  
*Motion by Kevin Stewart, Second by Barbara Parke; carried.*
2. Correspondence:  
Letter received from Sport MB and MB Sports Hall of Fame regarding nominations to the Board of Sport MB and nominations to the Manitoba Sports Hall of Fame. See President's Report.
3. Business Arising from the Minutes:
  - a) Approval of the December 3, 2007 minutes:  
*Motion by Kevin Stewart, Second by Arthur Fast; carried.*
  - b) Treasurer's Report from January 7, 2008 Meeting was approved by e-mail.
  - c) Boat Show will be planned at the September board meetings in the future
4. President's Report:
  - a) Letters received from Manitoba Sports Hall of Fame regarding nominations to the Board of Sport Manitoba and nominations to Manitoba Sports Hall of Fame.
    - Discussion regarding Board position – no advantage to being on said Board and no nominations forthcoming.
    - Discussion regarding Sports Hall of Fame nominees resulted in Murray McCaig being our nominee for this year. A list of his accomplishments was circulated. Also mentioned for consideration were Kelly Hand, Sandy Riley and Jim Richardson.
    - *Motion to Nominate Murray McCaig moved by Arthur Fast, seconded by Kevin Stewart, carried.*
    - Decided that Ivan would be the nominator and we would make one nomination per year to the Sports Hall of Fame. Sailing has several worthy candidates and there are no sailors in the Hall of Fame at this time.

- Ivan to submit Murray McCaig in the “Athlete” category and will check the April deadline.
- Kevin thinks the Hall of Fame files all nominations for a year or so.

5. Treasurer’s Report:

- a) Attached to Package. Earl noted that we are projecting a small surplus for year-end. Budgets and report are current to the end of January.
- b) As noted above, the Draft Budget from the January meeting was approved via e-mail as there was no quorum at that meeting.
- c) *Motion to approve Budget as presented by Earl Phillips, second by John Leech, carried.*

6. Executive Reports:

- a) Operations Report: Barb Parke
  - See New Business – Policy Updates and Approvals.
- b) Racing Report: Chris Aldridge
  - No report.
- c) Training Report: Arthur Fast
  - Ivan reported that a meeting is planned with the Learn To Sail program at Fort Whyte with Disabled Sail Manitoba on Thursday, February 7 to discuss the upcoming Canada Summer Games and specifically the Disability Category. Disabled sailors will be sailing a 2.4 meter Olympic Class boat and the MSA needs to develop athletes for the 2013 Games. MSA wants to work with DSM to hire better instructors and develop a stronger program. MSA wants to encourage and be more involved in the training. Need to discuss possible purchase of the new boats with DSM.
- d) Recreation Report: John Leech
  - John reported on the success of courses offered and being taken this year:
    - 12 people signed up for the Cruising Course;
    - 5 in the Celestial Navigation Course;
    - 8 in the Coastal Navigation Course;
    - 7 in the 2<sup>nd</sup> Cruising Course;
    - 3 more signed up for the VHF course;
    - So far no one signed up for Weather Course.
- e) Team Report: Marilyn Ferguson
  - Marilyn to set up a meeting to discuss safety issues regarding the Team van.

- The Team is proud to announce that Tanja Smutny qualified for the World's in the Female Radial category and will be attending the Olympic Qualifier in New Zealand. There are 8 Canadian females going.
- f) Parent's Report: Penny McMorris
- Parents Code of Conduct and Billeting Code of Conduct to be discussed under New Business.
7. Executive Director's Report: Brigitte Smutny
- Brigitte was in Toronto recently attending a certification course for being a the Master Learning Facilitator. This is a new structure for instructor and coaches programs – see web-link on MSA web-site and in recent MSA Newsletter.
  - Brigitte mentioned the New Opti program called “Wet Feet”;
  - New modules for all instructors – will have LTS meeting to introduce all new programs;
  - All LTS programs coordinators should know and attend a meeting and all instructors must be aware and trained. Likely a one-day program for instructors.
  - Newsletter going out in the next day or two.
8. Club Commodore's Report: No reports.
9. New Business: Barbara Parke led discussion and review of policies up for review and re-approval.
- Re-approval of Conflict of Interest Policy
  - Re-approval of Alternative Dispute Resolution Policy
  - Re-approval of Appeal Policy
  - Re-approval of Team Code of Conduct Policy and overview of new Infractions & Consequences Document attached to Team Code of Conduct
  - *Motion for approval of all Policies as presented and discussed above, subject to legal advice/clarification:*
    - a) *Team Code of Conduct Policy, motioned by Barbara Parke, second by Earl Phillips, carried.*
    - b) *Appeal Policy, motioned by Barbara Parke, second by Marilyn Ferguson, carried.*
    - c) *Alternative Dispute Resolution Policy, motioned by Barbara Parke, second by John Leech, carried.*
  - Policies not requiring further legal clarification for approval as discussed:
    - d) *Conflict of Interest Policy, motioned by Barbara Parke, second by Kevin Stewart, carried.*
    - e) *Parent's Code of Conduct, motioned by Penny McMorris, second by Kevin Stewart, carried.*
    - f) *New Billeting Code of Conduct, motioned by Penny McMorris, second by Arthur Fast, carried.*

- 2008 Team Information Package to be reviewed and updated. Penny McMorris and Marilyn Ferguson to meet, discuss and update package(s).
10. Next Meeting: March 3, 2008 at 5:30 at Sport Manitoba.  
Agreed to stay with the 5:30 p.m. time.
  11. Meeting adjourned at 7:15 p.m.