

Manitoba Sailing Association

Minutes of a meeting of the Board of Directors

December 4, 1730hrs

Present: Ivan McMorris, Kevin Stewart, Brigitte Smutny, Cliff Durston, Jim Robinson, Arthur Fast, and Marilyn Ferguson

1. **Ivan McMorris called the meeting to order at 17:35....**Approval of the minutes of the November 5, 2007 meeting as circulated was moved/seconded (Kevin Stewart/ Arthur Fast) Carried
2. **Correspondence**
 - a. Sport Manitoba memo requesting Directed Funding Application including new budget and Demographics be in place by February 4, 2008. Brigitte distributed a draft budget.
3. **Business Arising**
 - a. It was reported that the Opti boat that had been scheduled to be an entry in the Santa Claus Parade was withdrawn due to mechanical problems with the float.
 - b. Brigitte reported that insurance for the Team Van must be Bus insurance because the van has a capacity of 14 persons. If only 9 persons or fewer are carried, it is permissible to be operated by a driver with a Class 5 license, according to MPI.
4. **President's Report** – Ivan McMorris
 - a. The Awards Dinner was held in November was considered to be a great success.
5. **Treasurer's Report** – Earl Phillips
 - a. In the absence of Earl Phillips, the Board reviewed the draft budget which contained YTD information for the purpose of submitting to Sport Manitoba by the February 4 deadline. Brigitte noted that the \$2000 Equipment Replacement Reserve for LTS has been shown. Brigitte was asked to confer with Earl Phillips and determine whether it is appropriate to show a line item for depreciation, and how it might be shown. The finalized budget is expected to be presented for approval at January's meeting.
6. **Executive Reports**
 - a. Operations – No Report
 - b. Racing – No Report
 - c. Training- Arthur Fast
Cruising Program brochure was distributed. Winter courses include
 1. Basic Cruising
 2. Coastal Navigation
 3. VHF Seminar
 4. Weather Seminar
 5. Boat Buying Seminar
 6. Celestial Navigation
 - d. Recreation Report – No Report
 - e. Team Report – Marilyn Ferguson
Work has been done on the Club and Team Bingo Policy, [See item 9]
 - f. Parents Report – Penny McMorris
Ivan reported on behalf of Penny that she has been exchanging emails with parents in order to emphasize the Team policies that are in place.

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- g. Athlete's Report – No Report
- 7. **Executive Director's Report** – Brigitte Smutny
 - a. Brigitte reviewed the Awards Dinner process and asked for input to improve for 2008.
 - b. Respect in Sport. This is a MANDATORY course for all coaches, instructors, etc. The course is free, and it can be completed on-line in a very short time. Kevin offered that the Directors should log on and take the course so that it might be better promoted.
 - c. Brigitte asked the Directors for advice in promoting an entry into the Manitoba Sports Hall of Fame, and for assistance in assembling the necessary biography(s)
- 8. **Club Commodore's Reports**
 - a. No Reports
- 9. **New Business**
 - a. The Team Bingo and Club Bingo Policy were presented for re-approval. Brigitte noted that it should be considered to change the Bingo year to January 1 to December 31. The Sailing Team is eligible to receive 80% of the funding, and the Clubs may access the remaining 20%. It was suggested that wording under "Purpose" could be adjusted to add clarity to this intent.
It was moved/seconded (Jim Robinson/Marilyn Ferguson) that both of the Bingo Policies be approved with the noted changes having been made. Carried
- 10. **Next Meeting**
 - a. The next meeting will be held January 7, 2008 at 17:30
- 11. **Meeting adjourned** at 19:35.